

**REGULATION 14 FOR THE
NZF
REFEREES' COMMITTEE
&
APPOINTMENTS PANEL**

MAY 2007

REGULATION 14

This Regulation is made pursuant to NZF Rule 18.2

PART 1 – REFEREES’ COMMITTEE

1. NAME

The name of the Committee is “NEW ZEALAND FOOTBALL REFEREES’ COMMITTEE” (hereinafter called “RC”) or (“the Committee”)

2. OBJECTIVES

The objectives of the New Zealand Football Referees’ Committee are:

- A To be responsible for the strategic planning and setting of policy including the recruitment, retention and training of match officials.
- B Ensuring that the “Laws of the Game” as set down by FIFA are implemented throughout the country.
- C To secure uniformity in the interpretations and rulings on the Laws of the Game (Association Football), by referees in New Zealand.
- D To assist or take action for, or on behalf of, any member believed to have been unfairly or unjustly treated.
- E To obtain rulings from NZF and to distribute these rulings, to all Federations affiliated to NZF.
- F To make representations to the governing bodies as may be thought necessary for the good of the game, and the benefits of referees and refereeing.
- G To, via the Chairperson of the RC, liaise with the Appointments Panel in the carrying out of their responsibilities.

3. MEMBERSHIP

The RC shall consist of 1 representative from each Federation elected annually by the referees of that Federation or their representatives on the Federation Referees Committee.

They shall hold office for 12 months subject to their continued satisfactory performance.

4. LIST OF MEMBERS

(a) RETURN OF MEMBERSHIP

On the **1st September** each year, Federations affiliated to New Zealand Football (NZF) shall update their list of referee members.

The list will include the name, mailing address and date of birth of all match officials within the Federation, who are involved in the game of soccer.

Members must be identified as those who are currently active in officiating at either senior or junior matches as well as coaches, inspectors, administrator's, life members or other type of referee membership.

This list of referee members from each Federation must be **sent to NZF offices by 15th September each year.**

5. REGISTER

(a) MATCH APPOINTMENTS

The Secretary of the RC shall keep a register of all the names submitted under Paragraph 3(a).

Referee's, whose names do not appear in this Register, shall not be appointed to officiate in any match, when other members of the Federation are available.

(b) TRANSFER

Should any member wish to transfer from one Federation to another, it is the duty of the transferor Federation, to furnish to the transferee Federation, full particulars of the transferring member.

No Federation shall admit a member of another Federation, without a letter of introduction

6. WEARING BADGES

(a) NEW ZEALAND FOOTBALL REFEREE BADGE

Any member of a Federation shall be entitled to wear the New Zealand Football Referee Badge on his or her shirt, on the field of play, whilst officiating in any match sanctioned by either the Federation or NZF.

(b) BADGE PRIORITY

Referees and Assistant Referees shall only wear one (1) badge (with the exception of a sponsor's badge) whilst officiating.

The badge shall be the highest badge attained. i.e. The FIFA Assistant Referees' badge shall only be worn on Assistant Referee appointments, whilst Referee badges would be worn at all other times when officiating.

Sponsors badges may be required to be worn provided they have been approved, in writing, by NZF.

7. EXAMINATION FOR THE NZF METAL REFEREES BADGE

(a) CONDITIONS AND METHOD

Candidates who wish to be considered for the NZF referees metal badge must have attained a pass in the Level 1 Course for Referees and local field test as a referee, as well as attended the full New Zealand Football Level 2 Course for Referees before being eligible to enter the NZFRC Level 2 theoretical examination.

The Level 2 Course for Referees and the Fitness Test shall be taken by a co-ordinator appointed by the Federation Referees Committee.

Federations shall conduct theoretical examinations on behalf of the RC. This theoretical examination will take the following form:

ORAL TEST:

Will be a selection, from one of three papers of oral questions supplied by the RC, which will contain thirty three (33) questions. The candidate must correctly answer 29 of 33 questions.

This examination may take place at any time at the discretion of affiliated federations.

(b) FIELD TESTS

- (i) Prior to undertaking any field test the candidate must pass the relevant New Zealand Football Referee fitness test. *The test is as follows (women in brackets):*

TEST 1 6 X 40 metre sprints with a dynamic start <1.5 metres from the start gate followed by a maximum 1:30 minute recovery after each sprint. Males to complete each sprint in 7.0 seconds or less. (Females to complete each sprint in 8.0 seconds or less.)

TEST 2 Intermittent high-intensity run. On the test leaders whistle male referees must cover 150 m in 35 seconds. They then have 50 seconds to cover 50 m, walking. They shall repeat this 19 times and so cover 10 laps. (Women referees must cover 150m in 40 seconds and then walk 50 m in 50 seconds. Continue as for the male referees.)

- (ii) On passing the theoretical oral test, a candidate shall undertake two (2) field tests to gain the metal badge.

The field tests are to be taken on at least at the second level of Federation soccer and the third level of inter-Federation football, whatever the division is called. Should there be no second level Federation soccer played in the area of the candidate, then the first field test is to be taken at the highest level available in the local area.

The second field test is to be taken on *at least the second level* of federation soccer. Any costs associated with the second field test are to be borne by either the candidate, or the candidate's Federation RC.

NOTE: The RC shall allow field tests to be taken on national competitions on application to the NZF Appointments Panel.

- (iii) All field tests will be conducted by a panel of two (2) New Zealand Football Referees' Metal Badge holders, one of who shall be a Chairperson of Examiners, registered as such with the RC.

The Chairperson may be from another Federation. The second and/or subsequent field test(s) shall be conducted by two (2) different authorised examiners from those examiners who conducted the first field test.

To assist the Committee in making appointments, Federations shall compile a list of suitable Examiners, who qualify to be a Chairperson of Examiners, and forward them to the RC for approval by 15th September each year.

Examiners must have at least one full season of experience at Federation Division One, as an examiner, to qualify as a Chairperson of Examiners.

Chairperson of Examiners shall be a non-active New Zealand Football Referees' Metal Badge holder

- (iv) Candidates, who pass the theoretical examination, are eligible for field tests. Field tests may be taken (as soon as practical after passing the exam) in the year of the examination, or the years following. All candidates must be of a sufficiently high standard of competency, as to be expected to gain a pass.
- (v) All examiners must consider a candidate, to have controlled the match in a satisfactory manner. The candidate's (control) work must be of sufficiently high standard on both games, to earn a pass. Each test shall be conducted with the Referee and Assistant Referees, working on the current FIFA system of control.
- (vi) Should a candidate fail to gain a pass in either field test, the candidate shall be eligible to undertake a further field test 14 or more days later.
- (vii) Should a candidate, who has passed the theoretical examination for the New Zealand Football Metal Lapel Badge, cease active refereeing under a recognised Federation for a period exceeding two (2) years, the candidate shall be required to re-sit the oral examination before completing two (2) field tests.

(c) AWARDING OF THE NEW ZEALAND FOOTBALL REFEREES METAL LAPEL BADGE

Every candidate who succeeds in passing the full examination for the New Zealand Football Referees Metal Lapel Badges as set out in (a) and (b) shall be entitled to receive and wear the New Zealand Football Referees Metal Lapel Badge.

(d) POWER TO DECLARE FIELD TEST INVALID

If for any reason, connected with the state of the ground, the standard of play or the ability of the assistant referees, but not the performance of the candidate, the examination panel may declare the Field Test null and void. In these cases, the candidate may be re-tested (as soon as is practical) at any time, as though the original test had never been taken.

(e) **EXEMPTION FROM EXAMINATIONS**

- (i) Referees from overseas who are classified as Class 1 of a Federation and are currently actively engaged in refereeing, on production of their current registration card, and on the recommendation of the appropriate Federation, shall be granted a New Zealand Football Referees Metal Lapel Badge.
- (ii) Referees from overseas who are classified as Class 2 in a recognised Federation, and are actively engaged in refereeing, shall be required to pass a Field Test in accordance with Paragraph (b) before being awarded a New Zealand Football Referees Metal Lapel Badge.

All other classes of Referees from overseas shall be required to sit the examination as set out in Paragraphs (a) and (b).

(f) **TRAVELLING EXPENSES FOR EXAMINERS**

Where Chairmen of Examiners are required to travel to examine candidates the Federation RC shall meet all reasonable travelling expenses.

8. NEW ZEALAND FOOTBALL REFEREES METAL LAPEL BADGE REGISTER

The Secretary of the RC shall keep a register of every NZF Referees Metal Lapel Badge issued. No member shall be entitled to more than one (1) metal lapel badge, of the same type.

In the event of a member losing a metal lapel badge, the member may make application for a replacement metal lapel badge via the Federation Equipment Officer. The appropriate fee must accompany this application. Should the RC decide not to issue a replacement, the fee shall be returned.

9. COACHING BADGE

Any financial member of a Federation RC may apply to the Committee to sit the examinations required for accreditation as a Local, Regional or National Coach. Successful candidates shall be eligible to wear the appropriate badge.

To qualify to sit the examination the applicant must satisfy the Committee that they have: -

- (i) attained a Certificate based on the basics of coaching or;
- (ii) had practical experience in the field of coaching or training, which equates to an introductory course on coaching.

Examinations will be conducted by the Federation Referees Coach or person delegated by that coach.

10. UNIFORM

- (a) Whilst refereeing, the standard uniform of a New Zealand Football Referee shall consist of an approved coloured shirt, black shorts, black socks and footwear.

The RC will approve uniform colours. If a sponsor or others supply a uniform as part of an agreement with the RC for special leagues, the uniform must be worn when officiating on these leagues, as a condition of appointment.

(b) The Referee, Assistant Referees, and fourth official where appointed, will all wear the same coloured shirts whilst officiating on matches. All officials will have a black shirt, and if this is the only common colour amongst all the officials then this Referee will be permitted to change his shirt if the black shirt clashes with one of the playing team colours.

11. BADGES OF AFFILIATED FEDERATIONS

Affiliated Federations may produce their own badges, and/or monograms for local use on Blazers, Jerseys, Casual shirts etc. An accurate copy of the proposed design and colours of any badge or monogram shall be submitted to the RC for prior approval.

12. ADDITIONS AND ALTERATIONS TO REGULATIONS

The Committee shall have the power to make additions and alterations to the Regulations of the RC, as deemed necessary, provided the Board of NZF approves such changes.

13. APPOINTMENT OF NZS HONORARY AND LIFE MEMBERS

NZF Rules (9 & 10) allow for the election of both Honorary and Life Members at the Annual Congress.

Honorary members shall be chosen from among player's officials and supporters who have given lengthy service or made major contributions for the support and benefit of the Game.

Life members shall be persons who have provided outstanding special services or made outstanding contributions to the Game.

Any Member may propose an honorary or life member. A brief account of the candidate's service and / or contribution must be forwarded to the Chief Executive no later than 40 days before the date of the Annual Congress at which the nomination is to be considered.

The NZF Board has absolute discretion, to decide whether or not to recommend the election to the Annual Congress.

14. CLUB AND FEDERATION AFFILIATIONS

Any Referee, who is actively affiliated to a football club, will not be permitted to hold office, or an administrative position under the control of the RC. At the discretion of the RC a Referee may act in an administrative capacity at a centre, Federation or National level.

15. SUSPENSION OF REFEREES BY A FEDERATION

Where a Federation suspends a referee for more than two weeks, the Federation concerned must forward all details and relevant data to the office of NZF.

16. REGULATIONS IN RELATION TO GAMBLING

- (i) No person may bet, whether directly or indirectly, on the outcome, or on any other dimension or aspect, of any match, series of matches, or other New Zealand Football (NZF) competition, which that person is participating in, whether directly or indirectly.
- (ii) No person may seek or accept any bribe or other benefit to fix a match, a series of matches or other NZF competition to achieve a contrived outcome to a match, series of matches or other NZF competition or to otherwise influence improperly the outcome, or any other dimension or aspect, of any match, series of matches, or other NZF competition.
- (iii) All person must immediately report to NZF, and/or Federation in which the relevant match, series of matches or other NZF competition was to be played, any offer of a bribe or other benefit or any attempt to influence improperly the outcome, or any other dimension or aspect, of any match, series of matches, or other NZF competition.
- (iv) No person may conduct himself or engage in any activity that NZF determines would impair public confidence in the honest and orderly conduct of matches, series of matches, or other NZF competition, or in the integrity and good character of any person.
- (v) No person may, in the knowledge that any other person has bet, in any manner on the outcome, or any other dimension or aspect, of any match, series of matches, or other NZF competition, alter his conduct in relation to his participation in the same, from what his conduct would have been, had he had no knowledge of any such bet.
- (vi) Any person who breaches Regulations (1) to (5) above may be fined, suspended, censured or suffer such other sanction or penalty as NZF or Federation (as the case may be) may determine.
- (vii) For the purposes of these regulations in relation to gambling "Person" means a referee, assistant referee, fourth official, appointee, inspector, coach, or member of referee management group.

PART 2 – APPOINTMENTS PANEL

1. NAME

The name of the Panel is “**APPOINTMENTS PANEL**” (hereinafter called “AP”) or (“the Panel”)

2. OBJECTS

The objects of the New Zealand Football Referees Appointments Panel are:

- A. To be responsible for the nomination, appointment, inspection and promotion processes for ALL match officials in relation to FIFA, International matches National Leagues and National Knock Out Competitions from quarter finals on.
- B. To classify and grade matches.
- C. To meet at least twice a year.
- D. To make representations to the governing bodies as may be thought necessary for the good of the game, and the benefits of referees and refereeing.
- E. To compile a panel of officials for:
 - FIFA nominations
 - National Leagues Lists

3. MEMBERSHIP

The AP is chosen by the Deputy CEO of New Zealand Football and the Chairman of the RC from expressions of interest. They shall hold office for 2 years subject to their continuing satisfactory performance.

3. **CLASSIFICATION, GRADING, AND NZF REFEREES' APPOINTMENTS**

(a) LIST REFEREES

The Appointments Panel shall nominate to the following:

FIFA International Lists

Overseas internationals

Matches in New Zealand involving an overseas touring team

The national leagues competitions

The national domestic knock out cups competitions from the quarter finals onwards.

Appointments may be delegated to Federations at the discretion of the Panel.

Federation Referees Committees are to submit names graded in order of merit for the national leagues lists to the AP by the date set each year for AP consideration.

(d) FIFA NOMINATIONS

To qualify for selection a referee or assistant referee must:

- (i) Have been on the National Leagues List for at least two (2) years, unless the referee is from overseas and has been refereeing at the equivalent level to National League for at least two (2) years.
- (ii) Be a New Zealand Citizen.
- (iii) Have been ranked in the A List of the National Leagues referees list for the proceeding 2 years by inspectors and shall have shown consistency of performance as measured by the range of marks

At the time of a referee's first nomination, attention must be paid to the relevant FIFA regulations.

(e) LIST(S) CLARIFICATION

Any individual New Zealand Football Referees Metal Badge holder has the right to seek clarification from the Panel concerning their exclusion from any list(s).

Decisions by the Panel will be communicated to the individual in writing, with a copy to the individual's Federation, within four (4) weeks of the receipt of the submission.

4. **PHYSICAL FITNESS TESTS**

For Referees and Assistant Referees at National Leagues level and Federation Leagues level:

- (a) A fitness test must be passed prior to the commencement of the league(s) in which they wish to participate.

All Referees and Assistant Referees appointed by the Panel to International matches within New Zealand shall be required to pass a FIFA fitness test prior to the fixture unless otherwise exempted by the Panel.
- (b) At any time, if circumstances require it, the Panel reserves the right to request a fitness test be taken and passed.
- (c) FIFA Referees and Assistant Referees appointed by FIFA must pass the FIFA fitness test before leaving New Zealand.
- (d) If any fitness test is not passed, appointments will only be made at the discretion of the Panel